



# City of Rochester

Building Department  
 400 Sixth Street  
 Rochester, MI 48307  
 Phone: (248) 651-9061  
 Inspection Hotline: (248) 609-0619  
 Forms available at [www.rochestermi.org](http://www.rochestermi.org)

## APPLICATION FOR BUILDING PERMIT AND PLAN EXAMINATION

THE DEPARTMENT WILL NOT DISCRIMINATE AGAINST ANY INDIVIDUAL OR GROUP BECAUSE OF RACE, SEX, RELIGION, AGE, NATIONAL ORIGIN, COLOR, MARITAL STATUS, HANDICAP, OR POLITICAL BELIEFS.

AUTHORITY: P.A. 230 of 1972, AS AMMENDED  
 COMPLETION MANDATORY TO OBTAIN PERMIT  
 PENALTY: PERMIT WILL NOT BE ISSUED

**APPLICANT TO COMPLETE ALL ITEMS IN SECTION I, II, III, IV, V AND VI**  
 NOTE: SEPARATE APPLICATIONS MUST BE MADE FOR ELECTRICAL, PLUMBING AND MECHANICAL PERMITS

### I. PROJECT LOCATION

SIDWELL ADDRESS

### II. IDENTIFICATION – OWNER/LESSEE

NAME ADDRESS

CITY STATE ZIP PHONE #

### ARCHITECT OR ENGINEER

NAME ADDRESS

CITY STATE ZIP PHONE #

### CONTRACTOR

NAME ADDRESS

CITY STATE ZIP PHONE #

BUILDERS LICENSE NUMBER EXPIRATION DATE

FEDERAL EMPLOYER ID NUMBER OR REASON FOR EXEMPTION

WORKERS COMP INSURANCE CARRIER OR REASON FOR EXEMPTION

MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION

### III. TYPE OF IMPROVEMENT AND PLAN REVIEW

#### TYPE OF IMPROVEMENT

- NEW BUILDING     MOBILE HOME SET-UP     PREMANUFACTURED     RELOCATION     ADDITION  
 DECK     REPAIR     ALTERATION     DEMOLITION     SPECIAL INSTRUCTIONS  
 CERTIFICATE OF OCCUPANCY     COMMERCIAL     RESIDENTIAL

#### REVIEW(S) TO BE PERFORMED

**\*\*INDIVIDUAL TRADE PERMITS ARE REQUIRED\*\***

- BUILDING     ELECTRICAL     MECHANICAL     PLUMBING

Revised 02/25/2016

Building Permit # \_\_\_\_\_



**VI. APPLICANT INFORMATION**

**APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPLICATION AND MUST PROVIDE THE FOLLOWING INFORMATION.**

NAME \_\_\_\_\_ PHONE NO. \_\_\_\_\_  
 ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_  
 FEDERAL I. D. NUMBER \_\_\_\_\_

I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS / HER AUTHORIZED AGENT AND WE AGREE TO CONFORM AND COMPLY WITH ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.

Section 23a of the state construction code act of 1972, Act No. 230 of the Public Acts of 1972, being section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subject to civil fines.

**SIGNATURE OF APPLICANT X** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**VII. LOCAL GOVERNMENTAL AGENCY TO COMPLETE THIS SECTION**

**ENVIRONMENTAL CONTROL APPROVALS**

	REQUIRED?	APPROVED	DATE	NUMBER	BY
A – ZONING	<input type="checkbox"/> YES <input type="checkbox"/> NO				
B – FIRE DISTRICT	<input type="checkbox"/> YES <input type="checkbox"/> NO				
C – ELEVATION CERTIFICATE	<input type="checkbox"/> YES <input type="checkbox"/> NO				
D – DRIVE WAY PERMIT	<input type="checkbox"/> YES <input type="checkbox"/> NO				
E – SOIL EROSION	<input type="checkbox"/> YES <input type="checkbox"/> NO				
F – FLOOD ZONE	<input type="checkbox"/> YES <input type="checkbox"/> NO				
G – WATER SUPPLY	<input type="checkbox"/> YES <input type="checkbox"/> NO				
H – SEPTIC PERMIT	<input type="checkbox"/> YES <input type="checkbox"/> NO				
I – VARIANCE GRANTED	<input type="checkbox"/> YES <input type="checkbox"/> NO				
J – OTHER	<input type="checkbox"/> YES <input type="checkbox"/> NO				

**VIII. VALIDATION – FOR DEPARTMENT USE ONLY**

COMMENTS: Permit Fee _____ Bond Deposit _____	Receipt # _____ Check # _____
APPROVAL SIGNATURE	
<b>CITY OF ROCHESTER BUILDING OFFICIAL</b>	

**DATE:** \_\_\_\_\_

**IX. SITE OR PLOT PLAN – FOR APPLICANT USE**

