



CITY OF ROCHESTER

Building Department
400 Sixth Street, Rochester, MI 48307
PH: (248) 733-3700
Forms Available Online at www.rochestermi.org

MECHANICAL PERMIT APPLICATION PERMIT # PM _____

AUTHORITY: P.A. 230 OF 1972 AS AMENDED
COMPLETION: MANDATORY TO OBTAIN PERMIT
PENALTY: PERMIT CANNOT BE ISSUED

I. JOB LOCATION

Name of Owner/Agent	Has a Building Permit been obtained for this project? <input type="checkbox"/> Yes # _____ <input type="checkbox"/> No <input type="checkbox"/> Not required
Street Address & Job Location (Street No. and Name)	Sidwell

II. CONTRACTOR/HOMEOWNER INFORMATION

<input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	Name	State License Number	Expiration Date
Address (Street No. and Name)		City	State Zip Code
Telephone Number	Email	Federal Employer ID Number	
Workers Compensation Insurance Carrier (or reason for exemption)		MESC Employer Number (or reason for exemption)	

III. TYPE OF JOB

<input type="checkbox"/> Single Family <input type="checkbox"/> Other	<input type="checkbox"/> New <input type="checkbox"/> Alteration	<input type="checkbox"/> Premanufactured Home Setup (State Approved) <input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> State Owned <input type="checkbox"/> School	Work Description
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IV. PLAN REVIEW REQUIRED

See below for plan review requirements before completing this section. Plans and specifications must be submitted for one and two family dwellings when the input rating of the building heating/cooling system exceeds 375,000 BTU's

What is the building size in square footage? _____

What is the input rating of the heating system in this building? _____

Have plans been submitted? YES NO NOT REQUIRED

Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal, except:

1. One and two family dwellings when the total building heating/cooling system input rating is 375,000 BTU's or less.
2. Alterations and repair work determined by the mechanical official to be of a minor nature.
3. Business, mercantile, and storage buildings have HVAC equipment only, with one fire area and not more 3,500 square feet.
4. Work completed by a government subdivision or state agency costing less than \$15,000.00.

PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.

V. HOMEOWNER AFFIDAVIT

I hereby certify the mechanical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the State Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the City of Rochester Mechanical Inspector. I will cooperate with the City of Rochester Mechanical Inspector and assume the responsibility to arrange for necessary inspections

VI. APPLICANT SIGNATURE

Section 23a of the state construction code act of 1972, Act No. 230 of the Public Acts of 1972, being section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subject to civil fines.

Signature of Licensee or Homeowner (Homeowner's signature indicates compliance with Section V. Homeowner Affidavit)	Date
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COMPLETE APPLICATION ON BACK SIDE

**MECHANICAL PERMIT APPLICATION
FEE CHART**

REVISED 01/01/2022

	FEE	# ITEMS	TOTAL
Application Fee (Non-Refundable)	\$50.00	1	\$ 50.00
Administration Fee (Non-Refundable)	\$25.00	1	\$ 25.00
Air Conditioning & refrigeration heat pumps:	\$35.00		
Roof mounted units, add:	\$10.00		
Chimney, factory built each:	\$30.00		
Gas/Oil burning equip. And/or conv units:	\$35.00		
Roof mounted units, add:	\$10.00		
Geothermal units (per well) each:	\$15.00		
Exhaust fans, bathroom, dryer, kitchen:	\$15.00		
Gas piping, each outlet, new installation:	\$15.00		
Solid fuel equipment, complete (includes chimney) woodstoves, fireplaces, add-on furnaces, each:	\$30.00		
Solar equipment, each panel and tank, piping fee included:	\$25.00		
Central air (split system), under 5HP	\$30.00		
Central air (split system), 5HP & over	\$40.00		
Heat, forced air, geothermal, boiler:	\$40.00		
Chiller, each:	\$80.00		
Cooling Towers, each:	\$35.00		
Compressors, 15 hp - 50 hp, each:	\$35.00		
over 50 hp, each:	\$60.00		
Furnace replacement	\$25.00		
Heat pump	\$15.00		
Air handlers/Heat w/wells	\$15.00		
1,500 cfm to 10,000 cfm, each:	\$50.00		
over 10,000 cfm, each:	\$75.00		
Heat recovery and wall fan coils, each:	\$15.00		
Chimney liners	\$25.00		

	FEE	# ITEMS	TOTAL
Unit heaters, each:	\$15.00		
Ducts, distribution systems (air, steam, oil, gas, hydronic, etc.)based on bid price			
Under \$3,000:	\$20.00		
\$3,000 to \$7,999:	\$35.00		
\$8,000 to \$10,000:	\$45.00		
\$11,000 to \$14,999:	\$55.00		
\$15,000 or higher:	(Construction value/\$15,000) * \$55		
Fire suppression systems (same as above)			
Fire suppression systems (Contracted)	cost recovery		
Incinerators, each:	\$30.00		
Crematories, each:	\$30.00		
Humidifiers, each:	\$30.00		
Electronic air cleaner with washer:	\$30.00		
Tanks above ground:			
Up to 276 gallons, each:	\$15.00		
277 to 550 gallons:	\$20.00		
Over 550 gallons:	\$30.00		
Underground +5.00 each	\$5.00		
Gas line pressure test:	\$30.00		
Water heater	\$15.00		
Flue dampers, ventilation air damper each:	\$15.00		
Mechanical Plan Review	\$1,125.00		
Additional Rough Inspections (after 2):	\$65.00		
Inspection hourly rate:	\$50.00		
Special inspection hourly rate:	\$65.00		
Final / Each Re-Inspection	\$50.00	1	\$ 50.00

CHECK # _____

RECEIPT # _____

CONTRACTOR REGISTRATION # M _____

PERMIT TOTAL: \$

Contractor registration fee:	\$15.00		
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GRAND TOTAL: \$

Make checks payable to "CITY OF ROCHESTER"

INSTRUCTIONS FOR COMPLETING APPLICATION

GENERAL: Mechanical work shall not be started until the application for permit has been filed with the City of Rochester Building Department. All installations shall be in conformance with the State Mechanical Code.

No work shall be concealed until it has been inspected.

City of Rochester Building Department's telephone number will be provided on the issued permit. Please call at least 24 hours in advance when ready for inspections at 248-733-3700.

EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work.

A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OF THE PERMIT OR WITHIN SIX MONTHS OF THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.

FOR OFFICE USE ONLY

Reviewed and Approved By: _____
City of Rochester Building Clerk

DATE: _____