



## CITY OF ROCHESTER

### BOARDS & COMMISSIONS APPLICATION

Date: \_\_\_\_\_ Full Name: \_\_\_\_\_

Are you a resident of the City of Rochester? **Y / N** If yes, how many years? \_\_\_\_\_

Residence Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Mobile: \_\_\_\_\_ Home: \_\_\_\_\_ E-mail address (REQUIRED): \_\_\_\_\_

Current Employer (include address): \_\_\_\_\_

If Retired, Former Employer: \_\_\_\_\_

Signature: \_\_\_\_\_ Date of Application: \_\_\_\_\_

By signing, you certify that all information you provide in this application is truthful, and acknowledge that the contents of the application are NOT confidential and must be made available to the public upon request.

If submitting electronically, please type your name above and check this box to constitute a legally binding signature:

**Boards and Commissions are established by City Code, Resolutions, or Agreements. To review the City Code visit the City's Municode Library at <http://rochestermi.org/code> or click the references below under the "City Code Reference" column.**

**More information can also be found at the Boards and Commissions Portal at <http://rochestermi.org/bc>**

Note: When applying for multiple boards and commissions, please indicate your order of preference by indicating 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> in the leftmost column below, and if renewing, please select or write "renew". All fields above are **required**. Be sure to also complete all sections of Page 2 and 3.

#### MAYOR APPOINTMENTS

CHOICE 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> or renewal	BOARD/COMMISSION	TERM	CITY CODE REFERENCE
	<b>Brownfield Redevelopment Authority</b>	3 years	City Council Resolution of January 25, 2016
	<b>Cemetery Advisory Board</b>	1 year	City Code, Chapter 14, Sec. 14-12
	<b>City Beautiful Commission</b>	3 years	City Code, Chapter 2, Article IV, Division 2, Sec. 2-221
	<b>Compensation Commission</b>	5 years	City Code, Chapter 2, Article IV, Division 4, Sec. 2-261
	<b>Construction Board of Appeals</b>	5 years	City Code, Chapter 2, Article II, Division 2, Sec. 10-52
	<b>Dinosaur Hill Nature Preserve</b>		Established by Interlocal Agreement
	<b>Downtown Development Authority</b>	4 years	City Code, Chapter 16, Article II, Sec. 16-35
	<b>Historical Commission</b>	3 years	City Code, Chapter 2, Article IV, Division 3, Sec. 2-241
	<b>Parking Management Advisory Board</b>	1 year	City Code, Chapter 2, Article IV, Division 6, Sec. 2-301
	<b>Planning Commission</b>	3 years	City Code, Chapter 2, Article IV, Division 5, Sec. 2-282
	<b>Principal Shopping District Board</b>	3 years	City Code, Chapter 16, Article III, Sec. 16-83
	<b>Retirement Board</b>	3 years	City Code, Chapter 2, Article IV, Sec. 2-313

#### CITY COUNCIL APPOINTMENTS

CHOICE 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> or renewal	BOARD/COMMISSION	TERM	CITY CODE REFERENCE
	<b>Board of Ethics</b>	3 years	City Code, Chapter 3, Sec. 3-7
	<b>Board of Review</b>	3 years	City Code, Chapter 9, Sec. 9-5
	<b>Community Media Network</b>	3 years	Established by Interlocal Agreement
	<b>Historic District Study Committee</b>		City Code, Chapter 27, Sec. 27-4
	<b>Historic District Commission</b>	3 years	City Code, Chapter 27, Sec. 27-6
	<b>Library Board Liaison</b>	3 years	Established by Interlocal Agreement
	<b>OPC Citizen At Large</b>	3 years	Established by Interlocal Agreement
	<b>Paint Creek Trailways Commission</b>	4 years	Established by Interlocal Agreement
	<b>RARA Board</b>	3 years	Established by Interlocal Agreement
	<b>Zoning Board of Appeals</b>	3 years	Zoning Ord., Article 30, Sec. 3000



## City of Rochester

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### DISCLOSURE STATEMENT

As required by the Rochester City Code, Chapter 3 Ethics, each applicant must file a disclosure statement for consideration prior to appointment. Please answer each of the following questions and provide an explanation if necessary.

**Immediate family** refers to any person who is related as a spouse or as any of the following, whether by marriage, blood or adoption: parent, step-parent, child, step-child, grandparent, step-grandparent, grandchild, step-grandchild, sibling, step-sibling or in-law, as well as a first degree uncle, aunt, nephew, niece and cousin.

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

1. Do you or any member of your immediate family own any interest in real property located within the City of Rochester, other than a principal residence?

Yes / No

2. Do you or any member of your immediate family have an ownership interest in any business entity located in or doing business with the City of Rochester?

Yes / No

3. Do you or any member of your immediate family have a direct financial or business relationship with any supplier, service provider or contractor of the City of Rochester from which you or they derive direct compensation or financial benefit that is not reported in the prior answers?

Yes / No

4. Have you or a member of your immediate family given or received any gifts other than from immediate family members, the cumulative value of which exceeds \$50.00, within the last year, to or from any person or business or other entity doing business with the City of Rochester other than legal campaign contributions?

Yes / No

Please explain (if necessary):

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**CITY BOARD, COMMISSION, AND COMMITTEE  
DESCRIPTIONS AND MEETING SCHEDULE**

**Mayor Appointed:**

<p><b>Brownfield Redevelopment Authority - 3-Year Term (no more than 9 members)</b> Prepares, amends, adopts, and submits to the Rochester City Council for approval a new set of bylaws and rules of procedure as it pertains to brownfield projects. Meets as needed.</p>
<p><b>Cemetery Advisory Committee - 1-Year Term (no more than 5 members)</b> Aids and assists the City Council, which is the cemetery board Meets as needed.</p>
<p><b>City Beautiful Commission - 3-Year Term (no more than 9 members)</b> Conceives, formulates, promulgates, and develops plans for the beautification of Rochester. Meets on the second Wednesday of each month at 7PM at Rochester City Hall.</p>
<p><b>Compensation Commission - 5-Year Term (5 members)</b> Determines the salaries of all elected officials. Meets as needed.</p>
<p><b>Construction Board of Appeals - 5-Year Term (5 members)</b> Exercises powers pursuant to section 14 of Public Act No. 230 of 1972. Hears appeals and renders a decision for rejected building permits. Meets as needed.</p>
<p><b>Dinosaur Hill Nature Preserve Liaison - No specified term (1 liaison)</b> Represents and communicates public interest regarding Dinosaur Hill Nature Preserve. Attends meetings as needed.</p>
<p><b>Downtown Development Authority (DDA) - 4-Year Term (11 members)</b> Enhances quality of life for the City through revitalization of the downtown district, with respect to the natural environment and historical character of the downtown. Meets on the third Wednesday of each month at 7PM.</p>
<p><b>Historical Commission - 3-Year Term (no more than 15 members)</b> Protects and serves Rochester's historic and prehistoric resources for the use, education, enjoyment, and economic benefit of present and future generations. Meets on the fourth Thursday of each month at 7PM.</p>
<p><b>Parking Management Advisory Board - 1 Year Term (5 members)</b> Aids and assists City and City Council regarding parking matters. Meets as needed.</p>
<p><b>Planning Commission - 3-Year Term (9 members)</b> The powers and duties of the Commission are provided by Act Number 285 of the Public Acts of the State of Michigan for the year 1931. Meets on the first Monday of each month at 7PM at Rochester Council Chambers.</p>
<p><b>Principal Shopping District Board (PSD) - 3-Year Term (7 members)</b> Oversees the promotional and marketing activities in Downtown Rochester, especially retail and special events, campaigns, and partnerships. Meets on the second Tuesday of each month at 7PM at Rochester City Hall.</p>
<p><b>Retirement Board - 3-Year Term (8 members)</b> Administers and manages the OPEB Benefits. Meets every 3 months.</p>

## Council Appointed:

**Board of Ethics - 3-Year Term (3 members)**

Hears prospective claims of alleged violations of the city's ethics ordinance. Meets as needed.

**Board of Review - 3-Year Term (3 members)**

Finance and Treasury Department coordinates with the City Assessor for the three annual Boards of Review, in March, July, and December.

**Community Media Network - 3-Year Term (1 appointee)**

Supports Public Access and residents, organizations, schools, and agencies of the consortium, with free or low-cost access to television producing, training, and cablecast. Attends meetings as needed.

**Historic District Study Committee - No specified term (at least 1 member)**

Conducts research, photographs, and determines historic and non-historic resources within each proposed historic district. Meets on the first Wednesday of each month at 7PM at the Rochester Fire Department.

**Historic District Commission - 3-Year Term (7 members)**

Fosters historic preservation activities, projects, and programs within the City.  
Meeting times are to be determined.

**Library Board Liaison - No specified term (1 liaison)**

Rochester Hills Public Library is located in Rochester; the RHPL is funded through a millage by Rochester, Oakland Township and Rochester Hills.

**Older Persons' Commission Citizen At Large - 3-Year Term (1 appointee)**

Adopts and monitors policies under the provisions of the Interlocal Agreement, which establishes the basic purpose, organization, structure, and operation of OPC. Meets on the first Thursday of each month.

**Paint Creek Trailways Commission - 3-Year Term (1 appointee)** Responsible for the ownership and maintenance of the Paint Creek Trail. Meets on the third Tuesday of each month at 7PM at Rochester Council Chambers.

**RARA Board - 3-Year Term (1 appointee)**

Provides recreation programs for all ages, in a variety of areas, such as sports classes, fitness, skiing, special events, and more. Meets as needed.

**Zoning Board of Appeals - 3-Year Term (5 members)**

Exercises powers provided by Act 207 of 1921, as amended, and the Rochester Zoning Ordinance. Meets on the fourth Wednesday of each month at 7PM at Rochester Council Chambers.